

MADRESSA ARABIA ISLAMIA

425 PAISLEY ROAD WEST, IBROX, GLASGOW, U.K G51 1PZ

TEL: 0141- 427 2152,E-Mail:info@ibrahimmasjid.org.uk

ADMISSION / ENROLEMENT FORM

Admission Ref..._____ Bank Reference Code_____ DATE: _____

PLEASE FILL IN THE FORM WITH BLACK INK IN BLOCK CAPITAL LETTERS.

DETAILS OF APPLICANT

CHILD'S NAME_____ FATHER'S NAME_____

ADDRESS_____ POST CODE_____

TEL. HOME_____ TEL. WORK_____ MOB.NO._____ E-MAIL: _____

DATE OF BIRTH____/____/____ PLACE OF BIRTH_____ NATIONALITY_____

SCHOOL NAME: _____ LEVEL/YEAR AT SCHOOL_____

AREAS OF INTEREST / HOBBIES _____

EMERGENCY CONTACT NAME_____ RELATIONSHIP TO THE APPLICANT_____

ADDRESS_____ POST CODE_____

TEL. NO._____ MOBILE_____ E-MAIL_____

DETAILS OF PREVIOUS EDUCATION

1) NAZRA / HIFZ / RECITATION OF QURAN: _____

NAME AND ADDRESS OF MADRASSAH / MASJID_____

2) NUMBER OF TIMES NAZRA HAS BEEN COMPLETED_____.IF NOT HOW MANY PARTS
(PARAS/JUZAS) HAVE READ_____

3) NAMES OF ARABIC / URDU /ISLAMIC BOOKS STUDIED_____

I CONFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION FORM IS CORRECT. I ALSO
CONFORM THAT I WILL OBSERVE RULES/REGULATIONS OF THE MADRESSA MENTIONED
IN THE FOLLOWING PAGES.I WILL NOTIFY MADRESSA WHENEVER MY DETAILS CHANGES.
HOW BEST WOULD YOU DESCRIBE YOURSELF: HANAFI [], SHAFI [], MALIKI [] OR HANBALI [].

NAME_____ APPLICANT SIGN: _____ DATE: _____

NAME_____ PARENT SIGN: _____ DATE: _____

PLEASE USE THE FOLLOWING BANK DETAILS FOR DIRECT DEBIT; STANDING ORDER TO
TRANSFER THE FEES AND LET THE MADRASSA KNOW ON WHAT DATE IT IS GOING TO BE PAID.
ALSO PLEASE KINDLY USE THE FOLLOWING BANK REFERENCE CODE WHEN PAYING THE MONEY.
PAY: MADRESSA AL ARABIA AL ISLAMIA: SORT CODE: 80-07-53, ACCOUNTS NO: 10178468

LANGUAGE PROFICIENCY

LANGUAGE:	READ	WRITE	SPEAK
ARABIC:			
URDU:			
ENGLISH:			
OTHER LANGUAGE/S, WRITE NAME:			

DURATION ATTENDED AT THE PREVIOUS MADRASAH / MASJID

YEAR_____MONTHS_____ REASON OF LEAVING_____

NAME OF SCHOOL / COLLEGE / UNIVERSITY_____

DATE: FROM___/___/___ TO ___/___/___

SUBJECTS	GRADES , LEVEL ATTAINED
ENGLISH	
MATHEMATICS	
SCIENCE	
ECNOMICS	
OTHER	

OTHER DETAILS

DOES THE APPLICANT SUFFER FROM ANY SERIOUS OR LONG TERM ILLNESS E.G. EPILEPSY, BRONCHITIS, AUTISM OR FREQUENT HEADACHES? _____

DO HE / SHE SUFFER FROM ANY ALLERGIES? YES_____NO_____

IF YES PLEASE GIVE DETAILS_____

DOES THE APPLICANT REQUIRE ANY SPECIAL EDUCATION (ANY SPECIFIC NEEDS)

YES_____NO_____ IF YES PLEASE GIVE DETAILS_____

IMPORTANT NOTES

- 1-MINIMUM ADMISSION AGE IS SIX YEARS AND UPWARDS, OR WHEN CHILD BEGINS P1.
- 2- ADMISSION CHARGE £50 NON-REFUNDABLE, RE-ADMISSION CHARGE £80.
- 3-FEES: £30 PER MONTH PER CHILD, PAYABLE ON MONDAY OR THURSDAY ONLY.IF FEES DELAYED FOR A WEEK THEN AS A PENALTY IT WILL BE DOUBLED FOR THAT MONTH.
- 4-FULL FEES TO BE PAID REGARDLESS HOW MANY HOURS OR DAYS CHILD ATTENDED THE CLASS.NO DEDUCTION OF FEES ARE ACCEPTABLE.ADMISSION TIME BETWEEN 5.00-5.30.
- 5-IF YOUR CHILD IS ABSENT FROM CLASS FOR TWO WEEKS WITHOUT PERMISSION THEN READMISSION WILL BE RQUIRED WITH £30 PENALTY, THEREFORE EITHER PHONE OR SEND A NOTE, STATING WHY A CHILD IS OFF FROM MADRASSA TO AVOID FINE.JAZAKALLAH.
- 6-SEND/BRING YOUR CHILD IN PROPER ISLAMIC CLOTHES EG.FOR BOYS WHITE SHALWAR, QAMEES/ OR WHITE JUBBA & WHITE CAP/TOPI, WHITE HIJAB & BLACK ABAYA.
- 7-MADRASSA CLASSES TIMES: MONDAY TO FRIDAY, 05:00PM – 07:00PM
- 8-PLEASE HAVE A NOTE OF MADRASSA CONTACT DETAILS IN CASE YOU NEED THEM.
- 9-PLEASE COLLECT YOUR CHILD ON TIME, IF LATE FOR ANY REASON LET TEACHER KNOW.
- 10-IF YOU HAVE ANY CONCERN REGARDING YOUR CHILD'S EDUCATION OR ABOUT THEIR PROGRESS PLEASE CONTACTS EITHER THEIR CLASS TEACHER OR THE HEAD TEACHER.
- 11-IT IS YOUR RESPONSIBILITY TO ENCOURAGE YOUR CHILD TO LEARN THEIR SABAQ AT HOME FOR AT LEAST HALF AN HOUR EVERYDAY & ASK THEM TO DO ALL THE HOMEWORK.
- 12-YOUR CHILD MUST BRING THEIR MADRASSA BAG WITH ITS CONTENTS EVERYDAY.
- 13-HEAD HAIR OF THE BOYS MUST BE CUT IN ONE SIZE & LENGTH, WITHOUT PATTERNS.

RULES AND REGULATIONS

- 1) DISCLOSURE OF ALL PREVIOUS CHARACTER AND CONDUCT IS NECESSARY.
- 2) ALL ISLAMIC LAWS AND REGULATIONS WILL HAVE TO BE FOLLOWED IN ALL ASPECTS OF LIFE PARTICULARLY PRAYERS, DRESS, SOCIAL AFFAIRS ETC.
- 3) TO INSULT THE TRUSTEES, TEACHERS OR STAFF OF THE MADRASAH/MASJID WILL BE JUDGED AS AN EXCUSABLE ACT. ANY STUDENTS FOUND GUILTY OF SUCH BEHAVIOUR WILL BE LIABLE FOR PUNISHMENT/DISMISSAL.
- 4) ANY FALSE INFORMATION GIVEN OR ANY REQUIRED INFORMATION UNDISCLOSED WILL BE LIABLE FOR IMMEDIATE DISMISSAL.
- 5) ALL THE ABOVE RULES AND REGULATIONS AND ANY FUTURE RULES WILL HAVE TO BE ADHERED TO FULLY.

DECLARATION

I) THE INFORMATION I HAVE GIVEN ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

I UNDERSTAND THAT MY APPLICATION WILL BE DISQUALIFIED IF I HAVE KNOWINGLY GIVEN FALSE INFORMATION OR WITHELD REQUIRED INFORMATION.

ii) I HAVE READ AND THOROUGHLY UNDERSTOOD ALL THE RULES AND REGULATIONS PRODUCED ON THIS FORM.

iii) ACCEPT TO FOLLOW ALL THE RULES AND REGULATIONS OF MADRASSAH AL ARABIA AL ISLAMIA / IBRAHIM MASJID.

APPLICANT'S SIGN. _____ DATE ____ / ____ / ____

PARENTS/ GUARDIAN'S SIGN. _____ DATE ____ / ____ / ____

FOR OFFICE USE ONLY

ADMISSION NO. _____ CLASS ADMITTED _____

ADMISSION FEES £50 PAID [] OR RE-ADMISSION FEES £80 PAID []. DATE _____

DATE OF ADMISSION ____ / ____ / ____ ADMITTED BY

SIGN OF THE STAFF _____ DATE ____ / ____ / ____

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CHILDS BANK REFERENCE CODE _____

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