

MADRESSA ARABIA ISLAMIA

425 PAISLEY ROAD WEST, IBROX, GLASGOW, U.K G51 1PZ

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ADMISSION / ENROLEMENT FORM

Ref..._____

DATE: _____

PLEASE FILL IN THE FORM WITH BLACK INK IN BLOCK CAPITAL LETTERS.

DETAILS OF APPLICANT

CHILD'S NAME _____ FATHER'S NAME _____

ADDRESS _____

_____ POST CODE _____

TEL. HOME _____ TEL. WORK _____

MOB.NO. _____ E-MAIL: _____

DATE OF BIRTH _____ / _____ / _____ PLACE OF BIRTH _____

LEVEL/YEAR AT SCHOOL _____ NATIONALITY _____

SCHOOL NAME: _____

AREAS OF INTEREST / HOBBIES _____

EMERGENCY CONTACT NAME _____

ADDRESS _____

TEL. NO. _____ MOBILE _____

E-MAIL _____ RELATIONSHIP TO THE APPLICANT _____

DETAILS OF PREVIOUS EDUCATION

1) NAZRA / RECITATION OF QURAN: _____

NAME AND ADDRESS OF MADRASSAH / MASJID _____

2) NUMBER OF TIMES NAZRA HAS BEEN COMPLETED _____ .IF NOT HOW MANY PARTS
(PARAS/JUZAS) HAVE READ _____

3) NAMES OF ARABIC / URDU /ISLAMIC BOOKS STUDIED _____

I CONFIRM THAT THE INFORMATION GIVEN IN THIS APPLICATION FORM IS CORRECT. I
ALSO CONFORM THAT I WILL OBSERVE RULES/REGULATIONS OF THE MADRESSA MENTIONED IN
THE FOLLOWING PAGES.I WILL NOTIFY MADRESSA WHENEVER MY DETAILS CHANGES.

HOW BEST WOULD YOU DESCRIBE YOURSELF: HANAFI [], SHAFI [], MALIKI [] OR HANBALI [].

APPLICANT SIGN: _____ DATE: _____

PARENT SIGN: _____ DATE: _____

LANGUAGE PROFICIENCY

LANGUAGE:	READ	WRITE	SPEAK
ARABIC:			
URDU:			
ENGLISH:			
OTHER LANGUAGE/S, WRITE NAME:			

DURATION ATTENDED AT THE PREVIOUS MADRASAH / MASJID

YEAR _____ MONTHS _____ REASON OF LEAVING _____

NAME OF SCHOOL / COLLEGE / UNIVERSITY _____

DATE: FROM ___ / ___ / ___ TO ___ / ___ / ___

SUBJECTS	GRADES , LEVEL ATTAINED
ENGLISH	
MATHEMATICS	
SCIENCE	
ECNOMICS	
OTHER	

OTHER DETAILS

DOES THE APPLICANT SUFFER FROM ANY SERIOUS OR LONG TERM ILLNESS E.G. EPILEPSY, BRONCHITIS AND FREQUENT HEADACHES? _____

DO HE / SHE SUFFER FROM ANY ALLERGIES? YES _____ NO _____

IF YES PLEASE GIVE DETAILS _____

DOES THE APPLICANT REQUIRE ANY SPECIAL EDUCATION (ANY SPECIFIC NEEDS)

YES _____ NO _____ IF YES PLEASE GIVE DETAILS _____

IMPORTANT NOTES

- 1-MINIMUM ADMISSION AGE IS FIVE & ½ YEARS AND UPWARDS.
- 2- ADMISSION CHARGE £50 NON-REFUNDABLE, RE-ADMISSION CHARGE £80.
- 3-FEES: £20 PER MONTH PER CHILD, PAYABLE ON MONDAY OR THURSDAY ONLY. IF FEES DELAYED FOR A WEEK THEN AS A PENALTY IT WILL BE DOUBLED FOR THAT MONTH.
- 4-FULL FEES TO BE PAID REGARDLESS HOW MANY HOURS OR DAYS CHILD ATTENDED THE CLASS. NO DEDUCTION OF FEES ARE ACCEPTABLE.
- 5-IF YOUR CHILD IS ABSENT FROM MASJID FOR TWO WEEKS WITHOUT PERMISSION THEN READMISSION WILL BE RQUIRED WITH £30 PENALTY, THEREFORE EITHER PHONE OR SEND A NOTE, STATING WHY A CHILD IS OFF FROM MADRASSA TO AVOID FINE. JAZAKALLAH.
- 6-SEND/BRING YOUR CHILD IN PROPER ISLAMIC CLOTHES EG. SHALWAR, QAMEES/JUBBA, HIJAB,
- 7-MADRASSA CLASSES TIMES: MONDAY TO FRIDAY, 05:00PM – 07:00PM
- 8-PLEASE HAVE A NOTE OF MASJID CONTACT DETAILS IN CASE YOU NEED THEM.
- 9-PLEASE COLLECT YOUR CHILD ON TIME, IF LATE FOR ANY REASON LET MASJID KNOW.
- 10-IF YOU HAVE ANY CONCERN REGARDING YOUR CHILD'S EDUCATION OR ABOUT THEIR PROGRESS PLEASE CONTACTS EITHER THEIR CLASS TEACHER OR THE HEAD TEACHER.
- 11-IT IS YOUR RESPONSIBILITY TO ENCOURAGE YOUR CHILD TO LEARN THEIR SABAQ AT HOME FOR AT LEAST HALF AN HOUR EVERYDAY & ASK THEM TO DO ALL THE HOMEWORK.
- 12-YOUR CHILD MUST BRING THEIR MADRASSA BAG WITH ITS CONTENTS EVERYDAY.
- 12-HEAD HAIR OF THE BOYS MUST BE CUT IN ONE SIZE & LENGTH, WITHOUT PATTERNS.

RULES AND REGULATIONS

- 1) DISCLOSURE OF ALL PREVIOUS CHARACTER AND CONDUCT IS NECESSARY.
- 2) ALL ISLAMIC LAWS AND REGULATIONS WILL HAVE TO BE FOLLOWED IN ALL ASPECTS OF LIFE PARTICULARLY PRAYERS, DRESS, SOCIAL AFFAIRS ETC.
- 3) TO INSULT THE TRUSTEES, TEACHERS OR STAFF OF THE MADRASAH/MASJID WILL BE JUDGED AS AN EXCUSABLE ACT. ANY STUDENTS FOUND GUILTY OF SUCH BEHAVIOUR WILL BE LIABLE FOR PUNISHMENT/DISMISSAL.
- 4) ANY FALSE INFORMATION GIVEN OR ANY REQUIRED INFORMATION UNDISCLOSED WILL BE LIABLE FOR IMMEDIATE DISMISSAL.
- 5) ALL THE ABOVE RULES AND REGULATIONS AND ANY FUTURE RULES WILL HAVE TO BE ADHERED TO FULLY.

DECLARATION

I) THE INFORMATION I HAVE GIVEN ON THIS FORM IS TRUE
AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

I UNDERSTAND THAT MY APPLICATION WILL BE DISQUALIFIED IF I
HAVE KNOWINGLY GIVEN FALSE INFORMATION OR WITHELD
REQUIRED INFORMATION.

ii) I HAVE READ AND THOROUGHLY UNDERSTOOD ALL THE
RULES AND REGULATIONS PRODUCED ON THIS FORM.

iii) ACCEPT TO FOLLOW ALL THE RULES AND REGULATIONS OF
MADRASSAH AL ARABIA AL ISLAMIA / MASJID.

APPLICANT'S SIGN. _____ DATE ___ / ___ / ___

PARENTS/ GUARDIAN'S SIGN. _____ DATE ___ / ___ / ___

FOR OFFICE USE ONLY

ADMISSION NO. _____ CLASS ADMITTED _____

ADMISSION FEES £50 PAID [] OR RE-ADMISSION FEES £80 PAID []. DATE _____

DATE OF ADMISSION ___ / ___ / ___ ADMITTED BY

SIGN OF THE STAFF _____ DATE ___ / ___ / ___